



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT OCTOBER 8, 2013

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on October 8, 2013 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Kling called the meeting to order at 7:05 P.M.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: George Kling, Charlie Simons, Valeri Leswing, Jeff deDisse, David Christensen.

ALSO IN ATTENDANCE: Bob Walter, Chris Johnson, Christy McCormick, Doug Saba, Mike Novick, Bill Cronk, Kevin Gilbert, Liana Reilly-Hall, John Anderson, Alan Kopelove, Dave Godaire, Frank Dearborn, Wayne Shephard, Nick Kobayashi, Linda Glesne, Mike Weege, and Sylvia Zamperin.

APPROVAL OF AGENDA: Director Kling added Spending Authorization 2013-0011: Structure Hose to the agenda. Director Simons moved to approve the agenda as amended; seconded by Director Leswing, motion carried.

PUBLIC COMMENT: None

APPROVAL OF MINUTES: The minutes of the September 17, 2013 District Board Meeting approved as presented.

PRESENTATIONS:

- The August 2013 Financial Report (see attached). The EMS report shows higher than expected contractual services. This is the audit that was conducted. The overage has been reimbursed to the District by a RETAC grant and is reflected as grant revenue. Director deDisse made a motion to accept and place on file the August 2013 Financial Report; seconded by Director Leswing; motion carried.
- 2014 Draft Budget: Jefferson County will have a 5% decrease in tax revenue, Clear Creek County will have a 1% decrease. Appointment of a budget committee to be George Kling and Dave Christensen. Public Budget hearing will be November 12, 2013. Potential revenue will be added by dispatching for additional agencies. We will know if JCECA (Jefferson County Emergency Communications Authority) will fund this by October 17th. Wildland Deployment revenue is up in 2013 so it has been increased for 2014. Reviewing the fee schedule for fire prevention and anticipate adjusting it upward for 2014. Tender 178 will be replaced during the next year as an expenditure of apparatus replacement. Grant funding for the radio project ended September 30th so there will be a few expenses in completing the final revisions. The apparatus replacement schedule is being updated and revised. A facility schedule has been developed.

DIVISION REPORT

Administration/ HR/ IT/ Training:

- Radio Project: At 100 hrs on Sept. 24 we cut over to the VHF system. Drive testing is going well and we are working through some issues that have come up but nothing show-stopping.
- Early enrollment for benefits has begun. We are planning on having renewals done by Dec. 1st.
- Interviews for two companies were completed for IT support in 2014
- FEMA will be occupying our training rooms A&B for several weeks taking applications for disaster relief funding.

Communications:

- New trainees for part time dispatchers are Rachel Cameron and Clint Verseman.
- Christy attended the Trittech conference in San Diego to preview the CAD (computer aided dispatch) that we will be switching to in conjunction with other metro agencies such as West Metro, MetCom, and the Littleton Fire Department.
- September Calls: 911Calls =116; Admin Calls =1825; Total Calls = 1941

Emergency Medical Services:

- MCI training will take place the first weekend of November. Contact Tony Shepperdson with questions or to participate.
- Met with CEO of Lifecare Evergreen and compliance with healthcare laws regarding nonemergency transport and its costs.
- Bob will be attending a seminar in October to look further at how healthcare reform will affect EMS.

Fire Operations:

- Wildland Urban Interface training on Oct. 13th will be coupled with Wildland Weekend Oct. 12, 13.
- Captain Gilbert and instructors doing a great job with academy and the probes are coming along well with their team building. Putting fire training at the start of academy is working well.
- Working on scheduling and After Action Review with Jeffco on the flood.

Fire Prevention:

- The Safety Day/Fall Carnival was a huge success.
- School visits starting in October. Contact Doug to sign up to assist.
- Time to change the battery in your smoke detectors at home and in your businesses.
- Frank and Doug teaching 200 6th grade students hands on fire extinguisher training first week of October.

Maintenance:

- The engine and many emissions related components failed once more in ambulance 5438. The engine, turbochargers and catalyst are being replaced. The remount remains scheduled for May 2014.
- Contract work has increased this month primarily due to pump testing. The pump testing fee was increased following a market analysis and is currently \$320.00 per vehicle.
- Strategies are being developed to prepare the site and acquire compactable fill for the creation of the driveway at station #7. This will allow EFR to reduce the project costs.
- Firewood was made of the dead Ponderosa Pine near maintenance that died following its transplant. Another tree provider will be sought to furnish its replacement.

Training:

- Congratulations to Bill Atkins, Zach Blackmon, Bill Cronk, Matt Duty, and Chris Leahy on completion of their Firefighter II certification.
- Congratulations Zach Blackmon, Bill Cronk, and Matt Duty on completion of your EMT Basic certification.

OCTOBER BOARD MEETING TOPICS:

Active Topics:	Initiated	Scheduled/ Completed	Recommendations
Strategic Planning Meeting	Mar-10	TBD	Strategic Plan will be for ten years instead of 5.
Handbook Revisions	Aug-13	Nov-13	HR to review EVFD revisions
EFPD Bylaws/SOGs Review	Sept-13	Dec-13	Board to review for revisions or updates needed for 2014.

UNFINISHED BUSINESS:

Brook Forest Water District IGA: changed from 1,000 to 40,000 gallons, training with their manager and our officers on proper usage, emergency and training water usage tracked. Director deDisse motion to approve and place on file the IGA; seconded by Director Christensen, motion carried.

NEW BUSINESS:

Spending Authorization 2013-0010: Firefighter Bunker Gear - Director deDisse motion for approval; seconded by Director Leswing; motion carried.

Spending Authorization 2013-0011: Structure Hose - Director deDisse motion for approval; seconded by Director Leswing; motion carried.

BOARD MEMBER COMMENTS:

Director deDisse: Thank you to the volunteers and staff for great job with 5 days of flooding. Staff supported the volunteers 100%, Chris Johnson and Dave Marshall did a great job at command. Board Members welcome to come to the ranch for Wildland Weekend.

Director Leswing: Safety Day was great. Given the events of the last year the attendance at this and Big Chili show how much the community supports the fire department.

Director Simons: Thank you for the Anniversary Ball, good food, great band.

Director Christensen: Monday night training in the new building had everyone with a big grin that the building is providing the training that was needed.

Director Kling: Reading the kudos letters in the packet and noticed that one is from a family that had been opposed to the training building, it's good to see we are getting past those events.

EXECUTIVE SESSION:

Director Christensen moved for the Board to enter Executive Session according to Colorado Statute CRS-24-6-402(4)(b) conference with an attorney and CRS24-6-402(4)(e) matters subject to negotiations involving discussions related to the Memorandum of Agreement between the Evergreen Volunteer Fire Department and the Evergreen Fire Protection District for discussion only and no action to be taken.

Director Leswing seconded the motion. Motion carried. The Board of Directors went into Executive Session at 8:21 pm. The Board of Directors came out of Executive Session at 9:48 pm.

MEETING ADJOURNED

Director Simons moved to adjourn; Director Christensen seconded the motion; the motion carried; the meeting adjourned at 9:49 pm.

NEXT MEETING DATES

Volunteer Pension Board Meeting November 12, 2013 at 6:30 pm in Training Rooms A & B

Regular District Board Meeting November 12, 2013 at 7:00 pm in Training Rooms A & B

Respectively Submitted,
Carol Hucker
Office Manager