



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT AUGUST 12, 2014

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on August 12, 2014 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Kling called the meeting to order at 7:01 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: George Kling, David Christensen, Mike Gregory, John Anderson, Jeff deDisse.

ALSO IN ATTENDANCE: Linda Glesne, Brendon Campbell, Caine Crawford, Beth Potter, Christy McCormick, Sylvia Zamperin and Mike Weege.

APPROVAL OF AGENDA: Accepted as presented.

APPROVAL OF MINUTES:

- July 8, 2014 Regular Meeting Minutes: Approved as presented. Director Christensen commented on a statement made in the minutes regarding the 2013 Audit.

PRESENTATIONS:

- Legal Update: Linda Glesne of Collins Cockrel & Cole summarized for the board some changes in legislation regarding the following House and Senate Bills: HB 14-1086, Publication of Legal Notices; HB 14-1105, Tax Exempt Sales of Fuel Between Governmental Entities; HB 14-1164, Special District Elections Code; HB 14-1193, Colorado Open Records Act (CORA); HB 14-1214, Increase Penalty for Assault on EMT's; HB 14-1390, Defining State Pass-Through of Federal Funds for Tabor Purposes; SB 14-138, Civil Immunity for Volunteers at Emergencies; SB 14-158, Recall Elections – New Law; SB 14-172, Benefits to a Firefighter for Cardiac Illnesses Resulting from a Strenuous Work Event.
- June 2014 Financial Report: Brendon Campbell of Pinnacle Consulting: Abila Software has purchased Sage and the byproduct is that the balance sheet doesn't on this report for the sums. This is a software issue that is being addressed. We are 96% collected on property taxes with specific ownership tax trending higher than budgeted. The EMS Quarterly Billing Report was presented. Call volume is down. Director Christensen made a motion to accept as presented and place on file the June 2014 Financial Report; seconded by Director deDisse; motion carried.
- Draft Strategic Plan: Chief Weege requested that two board members be available to review the draft of the strategic plan. The previous committee was Director Kling and retired board member Charlie Simons. A committee of Director Kling and Director Gregory were designated to meet with Chief Weege to review the plan.

*Director Kling excused himself from the meeting and turned the chair over to Director Christensen.

DIVISION REPORTS:

Administration / HR / IT:

- Updated compensation analysis is underway and should be available for reference in the 2015 budget cycle.
- Comcast fiber has been installed and hooked to new Computer Aided Dispatch (CAD) system and to internet offering higher capability and a redundant system.
- Station 1 Resident program was described to the volunteer membership.

Communications:

- Dispatchers are testing the TriTech CAD system with two work stations installed and tied to the network. Training will be set up for our dispatchers. We have more data to build in to the system. Still on track to be completed this autumn.
- National Association of Public-Safety Communications Officials (APCO) Convention – Jesmer and McCormick
- All 5 agencies on board with TriTech now working through the interoperability issues

Emergency Medical Services:

- Preparing Probes for EMR Class
- Active Shooter Training (Ongoing)
- Call Summary -

| | Jan – July | | | |
|---------------|-------------|-------------|-------------|-------------|
| | <u>2011</u> | <u>2012</u> | <u>2013</u> | <u>2014</u> |
| EFR | 1320 | 1312 | 1323 | 1191 |
| EMS | 808 | 849 | 807 | 686 |
| % of EMS | 67% | 64% | 61% | 57% |
| Pt Transports | 553 | 553 | 530 | 442 |

Fire Operations:

- Academy started with 20. Thank you Stacey Montague and Wayne Hazeldine for recruiting effort.
- Bryce Lipson announced he was stepping down from Stores Management. Thank you Bryce!
- Two flash flood incidents in Brook Forest. Washed out roads have been repaired but still lots of driveways are out. The community needs to stay aware of rising water.
- Captain Jeff Ashford deployed to Washington State to work the Carlton Complex fire. He may be back out again as the west coast is still aggressively burning.
- Big Chili is coming up on September 7th.
- A marathon will be coming through on the 17th with 1500 runners.
- Director deDisse commended the training at the outdoor lab school this summer for being proactive before a similar situation arises that requires shelter in place or evacuation. Chief Weege noted we will begin putting together wildland preplans as a result of what was learned.

Fire Prevention:

- Safety Day September 20th will begin with Pancake Breakfast at 8:00 am and then the safety day events will start at 10:00 am.
- Teaching at JeffCo August 23rd for Safety Awareness Day.
- Wild Game will be finalized in late August/ early September. Lots of school systems being replaced over summer so busy trying to get them inspected and ready to open school.

Maintenance Division:

- The Chassis has been ordered for the new Tactical Tender. It should be about 10 months out.
- Soliciting proposals to complete restoration of the rock area at Station 2.
- Researching chassis/engine combinations to replace the tanker at station #2 with another 4,000-gallon tanker similar to T171. It is projected to be put out for bid in 2015.
- Ladder testing is complete and was conducted by Waterway efficiently and accurately. Only one 14' ladder failed due to a compromised side rail. We will budget for them to return next year for hose and ladder testing.
- Pump testing is nearly complete for EFR and we have initiated testing of apparatus for our maintenance partners.

Training/Community Education:

- Training on single family residential and commercial fires Aug 11th and 18th.
- Training for Wildland hose operations August 18th
- Training for Public Information Officer to initiate the F.I.D.O. group. This will enable us to handle public information more effectively for our mountain agencies. A pool of PIO's will be used to get coverage more quickly in place on scene to help command.
- Training to start for 2014/ 2015 Fire Academy.
- Training to start September for Firefighter 2. (Dates to be determined)

- Jefferson County DA safety event will be at the Jefferson County Fairgrounds on the 18th. Evergreen Fire Prevention will be there for education on Fire Safety.

August BOARD MEETING TOPICS:

| Active Topics: | Initiated | Scheduled/ Completed | Recommendations |
|----------------------------|-----------|-------------------------|--|
| Strategic Planning Meeting | Mar-10 | Aug-14 | Strategic Plan will be for ten years instead of 5. |
| Energy Audit | April-14 | TBD | Director Christensen |

The Energy Audit: Director Christensen has contacted them to find out the status of the report on our audit. He will bring back information once he has received the report and reviewed it.

UNFINISHED BUSINESS:

- None

NEW BUSINESS:

- 2014 SDA Board Member Manual Update copies of the new manual and the update notes are in the directors mailboxes for their review and addition to their resource binders.
- Resolution 2014-0005: The FPPA Employer Election Regarding Member Contributions to the Statewide Defined Benefit Plan: Director deDisse made a motion to accept the resolution as presented; seconded by Director Gregory; motion carried.
- Spending Authorization 2014-0007: Firefighter Bunker Pants - \$11,375.00; Director deDisse made a motion to approve the spending authorization; seconded by Director Anderson; motion carried.

EXECUTIVE SESSION:

Director deDisse made a motion to go into executive session per CRS 24-6-402(4)(e) for the purpose of determining positions relative to matters that may be subject to negotiations regarding regionalization with the Jefferson County Communications Authority; seconded by Director Anderson; motion carried at 8:45 pm. The board came out of executive session at 9:50 pm and returned to regular session. An executive session was scheduled for Thursday, August 28th at 5:00 pm to continue this negotiation.

BOARD MEMBER COMMENTS:

None

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; seconded by Director Gregory; motion carried. The meeting adjourned at 9:51 pm.

NEXT MEETING DATES:

Volunteer Pension Board Pension Board Meeting October 14, 2014 at 6:30 pm in Training Rooms A & B
Regular District Board Meeting October 14, 2014 at 7:00 pm in Training Rooms A & B

Respectively Submitted,
Carol Hucker
Recording Secretary