



MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE EVERGREEN FIRE PROTECTION DISTRICT JUNE 10, 2014

The regular meeting of the Board of Directors of the Evergreen Fire Protection District was held on June 10, 2014 at the Administration/Training Building, 1802 Bergen Parkway, Evergreen, Colorado.

MEETING CALLED TO ORDER Director Christensen called the meeting to order at 7:04 pm.

TIME OF REMEMBRANCE AND REFLECTION: The pledge of allegiance was recited and a moment of silence was observed.

ATTENDANCE

DIRECTORS IN ATTENDANCE: David Christensen, Mike Gregory, Jeff deDisse, John Anderson

DIRECTORS EXCUSED: George Kling

ALSO IN ATTENDANCE:, Bob Walter, Connell O'Brien, Christy McCormick, Beth Potter, Jeff Ashford, Mike Novick, Joe Stein, Mason Duncan, Bob Gottsman, Mike Weege, and Carol Hucker.

APPROVAL OF AGENDA: A motion for approval of the agenda by Director deDisse, seconded by Director Gregory, motion carried.

APPROVAL OF MINUTES:

- May 13, 2014 Regular Meeting Minutes: A motion for approval Director deDisse, seconded by Director Anderson; motion carried.

PUBLIC COMMENT: Mr. Gottsman wanted to thank the board for their service and to introduce himself to the new board members. He appreciates their service to the residents, voters, and tax payers. He expressed that he feels it is unfortunate that more people don't participate in the process as there are 3 ways for the community to interact with the Fire District; elections, bond or tax increases, or through controversy.

PRESENTATIONS:

- **April 2014 Financial Report:** Pinnacle has received the audit from the auditors. It was delayed by the need to obtain UASI information from Denver for the radio project. The audit committee will be meeting soon to review the audit before it is brought to the board for approval in July. Expenditures are tracking correctly and ownership taxes are showing higher (\$55,000) than expected. The graph Director Christensen requested will need to be built externally to the financial software. We will create this in excel. Director Anderson requested an additional line in the report to show Net Revenue for the different funds operating revenue to total expenditures to show surplus and deficit. Director deDisse made a motion to approve and place on file the Financial Report dated April 30, 2014; seconded by Director Gregory; motion carried.

DIVISION REPORTS:

Administration / HR / IT:

- We are testing a new EFR guest internet access system. The old EFR guest system was very problematic and needed to be replaced.
- A resident on Chris Drive has requested to be excluded from the Indian Hills Fire Protection District and included in the Evergreen Fire Protection District. I have discussed this with Chief Emery Carson of Indian Hills and he approves. Access to the property is a long way for Indian Hills and through EFR's district. The paperwork and process has begun. Once the exclusion process is completed through Indian Hills, an inclusion public hearing will be required for our district.

Communications:

- The new server room build out continues. The Stancil phone and radio recording system was upgraded with new software and equipment on June 3 and 4. The new rack and cabinet are in

place and ready for the new Computer Aided Dispatch (CAD) TriTech equipment to be installed. Next up is the moving of the existing hardware from the old server room to the new and the installation of new Comcast fiber to support the CAD system.

- Four external agencies are currently being dispatched by EFR. To date the total calls dispatched per agency stand at: Foothills 60, Indian Hills 17, Inter Canyon 25, and Elk Creek 36 (May 19th - 31st).
- EFR Calls for the month of May: Admin = 1,156; 911 Calls = 174; Total = 1330

Emergency Medical Services:

- E.P.A.D. (Evergreen Public Access Defibrillation) annual golf tournament had their best year yet in fundraising. Kudos to Dave Montesi for all of his hard work and all the volunteers that help pull this event together.
- Medic Patrick Winters and family are leaving Evergreen for Montana. His last shift will be mid June.
- Welcome full time paramedic Matt Fennel. Matt's been hired to fill the vacancy of Jeff Bailey. He comes to us from 16 years with Denver General and nearly 20 years of experience.
- We will be ramping up our active shooter training over the next few months.

Fire Operations:

- The CRRF (Colorado Resource Rate Form) has been signed off at the state level and returned to us. We are now in the system for potential deployment to wildland fires in Colorado or federal.
- We have 27 applications in hand. A mailer was sent out which served two purposes: fundraising to support the volunteer activities and to inform people of the application process and encourage them to sign up for the next academy. Both proved to be successful.
- This year 90% of volunteers got their red card.
- Swift water class coming up with Clear Creek. We are doing interoperability training with surrounding districts and the sheriff's officers. Goal is improving communications for a unified command during incidents.
- Recent trainings on mass casualty incidents (MCI) and protocols. Chief Weege, Bob Walter and Tony Shepperdson attended an MCI training at the old University Hospital complex with hundreds of law, fire, and EMS participants.

Fire Prevention:

- Evergreen High School having roof repairs this summer to include tarring. Numerous propane tanks and a tar kettle on site. Their fire alarm system is being upgraded also. Many of the schools are receiving some type of repair or replacement.
- Bergen Village Church will be installing foundation and starting framing in June with a possible October completion.
- Plans are under way for Safety Day on Saturday, September 20th. Mark your calendars. Contact Frank about signing up to assist.

Maintenance Division:

- The ambulance remount with the Dodge chassis is complete and the unit is available.
- Hose testing will be 6/17 – 6/19 this year and completed by contractors from Waterway.

Training/Community Education:

- A special rescue speaker on June 30th to continue our mass casualty incident training. The topic will be the brains response to crisis and management of large scenes.
- Department of Fire Prevention and Control will hold a HazMat class here June 16-17th.
- We are continuing to participate in trainings with our mutual aid partners. The weekend of June 7th will be a water shuttle exercise at EFR. These interagency trainings are very beneficial to all departments.

JUNE BOARD MEETING TOPICS:

Active Topics:	Initiated	Scheduled/Completed	Recommendations
Strategic Planning Meeting	Mar-10	Aug-14	Strategic Plan will be for ten years instead of 5.
Energy Audit	April-14	TBD	Director Christensen

Director Christensen provided an update on the energy audit. Xcel will be coming to do a walk through audit of 3 buildings chosen to be representative of electrical usage for the district. They will make recommendations on cost effective opportunities for energy reductions. He is also still reviewing the solar options. He anticipates that if implemented these changes could reduce our energy bills by 20%. He will have more information by the next meeting.

UNFINISHED BUSINESS:

- Motion to acknowledge the Evergreen Volunteer Fire Department By-Laws have been revised to align with the original Memorandum of Agreement by Director deDisse; seconded by Director Anderson; motion carried.

NEW BUSINESS:

- Spending Authorization 2014-0006: Primary Server Replacement, \$20,772.08. This is a replacement of a core component that is no longer warrantable and will replace 6 servers. The ones being replaced will be repurposed for smaller specific uses where possible. Director deDisse made a motion to approve Spending Authorization 2014-0006; seconded by Director Gregory; motion carried.

BOARD MEMBER COMMENTS:

Director deDisse: The EPAD golf tournament was spectacular this year. Everyone spoken to agreed what a great event it was. Thanks to Dave Montesi and all of the volunteers for the event and the work EPAD is able to do because of this fundraiser.

Director Gregory: Recently a neighbor called 911 for an allergic reaction. Our response and professionalism make him very proud when he hears the praise that was expressed about our services.

Director Anderson: He would like to acknowledge the kudos included in the board packet and hopes everyone takes a look at them.

Director Christensen: Recently his brother in Connecticut went into cardiac arrest at his gym. Two young men working there started CPR and used an AED on him and saved his life. He was out of the hospital a week later because this training was provided to the gym. It makes a huge impact for EPAD and EFR to be working together to place AED's in the community and provide CPR/AED instruction for the community.

MEETING ADJOURNED: Director deDisse made a motion to adjourn the meeting; seconded by Director Anderson; motion carried; meeting was adjourned at 8:03 pm.

NEXT MEETING DATES:

401a Pension Board Pension Board Meeting July 8, 2014 at 8:30 pm in Training Rooms A & B
Regular District Board Meeting July 8, 2014 at 7:00 pm in Training Rooms A & B

Respectively Submitted,
Carol Hucker
Recording Secretary